ProP  
system for organizing a social event

Process Report

Course: ProP

Date: 27 February 2015

Group : D

Group Name: ProShots

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# Preface

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# Weekly Report

## [Week 2]

### Planned activities

The planned activities for week 2 will be starting the Project plan v1 document, creating a name for the group with a suitable logo, opening up a google code project and the first drafts for agenda and notes.

### Performed activities

The group logo was worked on and finished by Mikaeil. We later started work on the Project plan and wrote down first drafts on the formal client, project leader, current situation, justification, deliverables, phasing, time and quality. The research framework of the project was also created using the five strategies. Later during the week Ilia created our google code page where we could upload the latest versions of files each of us were working on and keep track of everything happening. Work on the agendas and notes during the meetings was also started by Georgi.

### Agreements

No agreement were reached during the week.

### Problems and Challenges

The main challenge we encountered during the week was thinking of the general structure of how the event might go and finding a place to keep all files that were currently being worked on.

### Solutions and Decisions

We decided to create a google code page where we can upload all the versions of the files we were currently working on using Tortoise SVN.

### Extra achieved / completed

All planned activities were completed and nothing extra was done.

### Table with activities and hours per group member

|  |  |  |  |
| --- | --- | --- | --- |
| Tasks waiting to be completed: | Worked by: | Date started and finished | Minutes worked |
| Group logo | Mikaeil | 21.02. – 21.02. | 100 |
| Project plan v1 | Group | 21.02-02.03 | 100 |
| Google code | Ilia | 26.02-26.02 | 5 |
| Framework | Group | 25.02.-25.02. | 60 |
| Base documents (agenda, notes and meeting) | Georgi | 23.02.- | 70 |

## [Week 3]

### Planned activities

The only planned activity for week 3 was finishing up the first draft of the project plan.

### Performed activities

After a couple of hours of brainstorming we managed to finish up the first draft of the project plan. In it we updated justification, listed the product and added some of the risks and constraints that were mainly related to the hardware part of the event.

### Agreements

Deadline for project plan is on week 4, for the setup document it is on week 7 and also for the use of physical authenticators.

### Problems and Challenges

The main problem with the project plan we encountered was with the structure of the product and the various risks and constraints.

### Solutions and Decisions

After some discussion we listed the main points of what the product should have and also came up with a couple

### Extra achieved / completed

During the week we got an authenticator to see how we could make the system function and after some work with the code and hardware we managed to get it to work. We also started work on how the design of the website might look.

### Table with activities and hours per group member

|  |  |  |  |
| --- | --- | --- | --- |
| Tasks waiting to be completed: | Worked by: | Date started and finished | Minutes worked |
| Project plan v2 | Group | 04.03.- | 120 |
| Base documents (agenda, notes and meeting) | Georgi | 23.02.- | 110 |
| Authenticator testing | Ilia | 03.03. | 40 |
| Website design/code | Group | 07.03- | 60 |

# Individual Reflection

## **Angel**

## Georgi

## Ilia

## Mikael

# Agendas and Minutes, Action lists

**Agenda for 02.03.** – The next meeting of group D, ProShots will take place on the 2nd of March Monday in the lobby near 2.40 of next week starting from 10:30 AM.

The people invited are: Mariëlle Fransen, Georgi Chishirkov, Angel Doychinov, Ilia Nikushev and Mikael Shaghelani.

The main topics of the meeting will be:

1. All of the sent documents (Project plan v1, Agenda, Notes)

2. Final version of logo and roles

3. Authenticators

4. Task manager system implementation

5. Graphical user interface standards

6. Details about Process report and Setup document

**02.03**. – Meeting

Started at 10:35, all members present

10:35 - Talked about Justification, change point of view in the writing, why the client should spend money on this and why should he initiate it?

10:38-10:41 - Clarified what should be present in the Product and what we should focus on

10:41-10:44 - Hardware – We will need to ask about what facilities we will have access to, about hardware and what will be needed, also mention this as a constraint

10:44-10:47 - Website on Athena server, what does the client want of it? Figure out and inform client

10:47-10:49 – Risks, make sure we focus on some more creative risks

10:49-10:53 - Quality - Clean code and what quality manager should do

-10:55 - Time – Use graphs and visuals with milestones

10:55 -10:57 – More clarification on the notes minute by minute and the agenda (invite)

10:57 – 10:58 - why are we using Tortoise, and should we use GIT?

10:58-10:01 - Graphical interface

Agreements: Deadline for project plan is on week 4, for the setup document it is on week 7 and also for the use of physical authenticators

**Agenda for 09.03.** - The next meeting of group D, ProShots will take place on the 9th of March Monday in the lobby near 2.40 of next week starting from 10:30 AM.

The people invited are: Mariëlle Fransen, Georgi Chishirkov, Angel Doychinov, Ilia Nikushev and Mikael Shaghelani.

The main topics of the meeting will be:

1. Project plan v2

2. Process report and Setup document

3. New role for Angel

4. Authenticator

5. Application and database design

**09.03.** – Meeting

Started at 10:32, all group members present

Teacher absent

10:35 – 10:41 – Application design and how many we will need, for what purpose

10:41 – 11:05 – ERD about the event (user, top-up machine, tent, shop etc.)

11:05 – 11:24 – Continued with app and database designs

**Agenda for 16.03.** - The next meeting of group D, ProShots will take place on the 16th of March on Monday in the lobby near 2.40 of next week starting from 10:30 AM.

The people invited are: Mariëlle Fransen, Georgi Chishirkov, Angel Doychinov, Ilia Nikushev and Mikael Shaghelani.

The main topics of the meeting will be:

1. Project plan final version

2. Future Technology (what can we use and cannot)

3. Connection to the database

4. Process report and Setup document

5. Authenticator

**16.03.** – Meeting

Started at 10:33, all group members except Angel present

10:33 – Approval of minutes in agenda, late with project plan (start implementations after exam break)

10:36 - Comment about certain applications design, what applications will be needed during various stages of the event and for different jobs, also document functionality in the setup document

10:40 – Angel’s absence, new role and time spent on tasks

10:45 – Database should be on the Athena server, backup offline database is also welcome for when wifi stops

10:48 – Unit tests, any technologies should be kept simple and easy to understand for everyone

10:50 – Authenticator exception, try to find a solution (mail – not the most reliable way to send tags) Try to avoid queues during the event and keep everything smooth. Try to distribute tags before people reach the entrance

11:00 – End of meeting

Agreements – Setup document first draft for next week, make GUI for website and wireframe, Angel’s contribution as first point for next week

**Agenda for 23.03. -** The next meeting of group D, ProShots will take place on the 23th of March on Monday in the lobby near 2.40 of next week starting from 10:30 AM.

The people invited are: Mariëlle Fransen, Georgi Chishirkov, Angel Doychinov, Ilia Nikushev and Mikael Shaghelani.

The main topics of the meeting will be:

1. Discuss Angel’s contribution

2. Setup document v1

3. Further questions about process report

4. GUI and website wireframe

**23.03.** – Meeting

Started at 10:33, all group members present

10:33 – Discussed Angels contribution (step up your work load)

10:36 – Be more specific and detailed in Setup doc, before the event ticket info needs to be more specific, make it possible to buy tickets for friends. Add more special cases.

10:40 – During the event: Solve queues for the tickets. Mention more info about the employee (renting, buying, how he enters and exactly what he has to do during the event)

10:45 – Comment about ERD – Add something about the ticket. Decide a location for the PayPal terminals. Always know how many people are where for safety reasons

10:54 – Wireframe, talk to the group about what exactly needs to be in it and do it more in depth

10:58 – Quality manager wants to discuss quality for each week

Agreements – Complete the second version of the draft for the setup document, keep emails on Friday’s deadline, fix wireframe and add Angel’s contribution as first point to next week.

**Agenda for 30.03.** - The next meeting of group D, ProShots will take place on the 30th of March on Monday in the lobby near 2.40 of next week starting from 10:30 AM.

The people invited are: Mariëlle Fransen, Georgi Chishirkov, Angel Doychinov, Ilia Nikushev and Mikael Shaghelani.

The main topics of the meeting will be:

1. Angel’s contribution

2. PayPal document

3. Setup document v2

4. Application GUI

5. Website design

**30.03.** – Meeting

Meeting is canceled due to Mariëlle Fransen being sick.

Agreements – We will be contacted with a new meeting proposal and deadline for the setup document.

**Agenda for 20.04.** - The next meeting of group D, ProShots will take place on the 20th of April on Monday in the lobby near 2.40 of next week starting from XX:XX AM.

The people invited are: Mariëlle Fransen, Georgi Chishirkov, Angel Doychinov, Ilia Nikushev and Mikael Shaghelani.

The main topics of the meeting will be:

1. Angel’s contribution

2. Setup document and the new deadline for it

3. PayPal document

4. Database helpers

5. Application GUI

6. Website design

7. Process document

# Project Plan

# Peer Reviews

# Interview Report

# Hourly Overview